

Vacancy Announcement

Kachin Development Group (K.D.G)



Job Title:	1. Project Manager (Non-Technical Team Leader) - (1) Post 2. Non-Technical Assistant - (2) Post
Report to:	Programme Coordinator
Project Title:	Humanitarian Mine Action (HMA)
Project station at:	Laiza/KCA. Kachin State
Job's Duration:	1 st Oct 2020 -30 th Sept 2021
Application Deadline:	18 th September 2020, Friday -5:00PM
Applicant Requirement:	1. Two References 2. CV from with Updated Photo, Cover Letter 3. Educational Qualification Certificates and Working Experiences Certificates (If possible) 4. National Register of Citizens (NRC)

Job Specification:

1. Project Manager (Non-Technical Team Leader)
 - At least two year working experiences in managing level of local Humanitarian Programmes and Development Programmes
 - Must hold Degree, or any relevant Diploma level Qualification
 - Be ability in writing, reading and speaking of Jinghpaw language and Burmese language, Ability in English language is more preferable
 - Be proficiency in using Microsoft Office and Adobe
 - Have excellent skill in public communication and Team working
2. Non-technical Assistants
 - At least one year working experiences in local Humanitarian Programmes and Development programmes
 - Must hold at least the level of Matriculation Certification, Degree holders are more preferable
 - Be ability in writing, reading and speaking of Jinghpaw language and Burmese language
 - Be ability in using Microsoft Office and Adobe
 - Have excellent skill in public communication and Team working

Notification: Person with Disability (PWDs) is strongly encouraged to apply

Apply to: Washahtusan@yahoo.com Administrator –Kachin Development Group, Zupra Quarter, Laiza, Kachin State, Myanmar
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For more information: <https://www.kdgkachin.org>